

CLOVIS VETERANS MEMORIAL DISTRICT  
BOARD OF DIRECTORS  
WORKSHOP MEETING MINUTES

A workshop meeting of the Clovis Veterans Memorial District Board of Directors was held on March 11, 2020 in Veterans Room A/B. Chairman Tom Wright called the meeting to order at 9:00 AM followed by the flag salute.

Members Present:

Chairman Wright  
Director Watnick  
Director Flach  
Director Frantzich  
Director Rice

**1. Consent Agenda**

Director Rice motioned to approve the consent agenda as presented., Director Watnick seconded the motion. Motion carried 5 - 0.

Ayes: Flach, Frantzich, Rice, Watnick, Wright

- a. Approval of Agenda
- b. Approval of Minutes
- c. Approval of Warrants

**2. Public Presentations**

Lt Col Ladd commander of Air Force ROTC (AFROTC) at Fresno State said he will be having a meeting with the California Air National Guard (CANG) concerning their officer shortage. In order to bridge that gap, the CANG is looking to commission some of their pilots to go to Fresno State University. The AFROTC is looking at simulators for AFROTC to bridge subject matter experts and the students to get them exposed to innovations. President Castro is also looking into room and board for ROTC cadets to stay for free and include a meal plan.

**3. Agenda Items:**

**a. HVAC Remodel**

Ms. Whitacre presented the request for bids for HVAC remodel. The bids were due this Monday at 2pm and two bids were submitted. The lowest responsive bid was \$428,936 submitted by Ardent General. The staff's recommendation is to go with Ardent General because they are the lowest responsible responsive bidder and their HVAC subcontractor is ECI who currently works on our maintenance system. Accepting this bid allows the District to stay under budget by around \$150,000. Director Flach asked if Ardent General was the previous company who worked on the HVAC, Ms. Whitacre confirmed that they have not worked on this facility. Director Frantzich asked how long the construction will last and Ms. Whitacre responded by stating that it will take 45 work days.

Director Rice motioned to award the lowest responsive bid to Ardent General for the HVAC

Remodel for the amount of \$428,936.00, Director Flach seconded the motion. Motion carried 5 - 0.

Ayes: Flach, Frantzich, Rice, Watnick, Wright

**b. Strategic Planning Session**

Chairman Wright gave a brief history of the Memorial District. He emphasized the need to make haste slowly to ensure the District is heading in the direction that is in alignment with the community. CEO Rios introduced the guests that were present.

CEO Rios discussed the District's lines of effort/pillars: Veterans, Education, Community, Business, and discussed each. The Board and guests broke out into a session to discuss the four pillars, whether the District was on the right track, and suggested ideas for moving forward into the future.

The Stakeholders broke out in groups to further discuss what the District could focus on. They discussed topics such as: education, innovation, marketing strategies, Veterans resources, partnership opportunities, and various modes of communication.

**4. Administrative Reports**

**a. Administrative/Operational Updates**

CEO, Lorenzo Rios, stated that because of the COVID-19 clients are looking to cancel their events. In the District's policy it initially states that customers who do so will lose some of the funding they have submitted. Internally, District Staff has waived that penalty during the current crisis. Aside from that if someone has chosen to cancel for reasons other than the COVID-19, the policy will remain in place. There has been multiple requests and CEO Rios has taken initiative to waive the penalty but he was seeking comments from the Board to see if they are opposed. He would like to propose a motion that as long as this virus is a state of emergency that the District would continue waiving fees due to cancellation because of the COVID-19.

CEO Rios also wanted the Board Members to consider whether the Memorial Day activities should be held due to COVID-19 for discussion at the April Meeting.

Director Rice motioned to approve waiving cancellation fees due to COVID-19, Director Frantzich seconded the motion. Motion carried 5 - 0.

Ayes: Flach, Frantzich, Rice, Watnick, Wright

**5. Board Items:**

None

**6. Adjournment**

With no further business to discuss, Chairman Wright adjourned the meeting at 11:00am.

Reviewed by  
Lorenzo Rios  
CEO

Approved by  
August Flach  
Board Secretary