

CLOVIS VETERANS MEMORIAL DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES

A regular meeting of the Clovis Veterans Memorial District Board of Directors was held on March 5, 2020 in Veterans Room A/B. Chairman Tom Wright called the meeting to order at 9:00 AM followed by the flag salute.

Members Present:

Director Frantzich (arrived at 9:05am)

Director Rice (arrived at 9:05am)

Director Flach

Director Watnick

Chairman Wright

**1. Public Comments/Presentations on Non-Agenda Items**

David S. introduced himself to the board and community members as a representative on behalf of Nathan Magsig.

Director Watnick motioned Motion, Director Flach seconded the motion. Motion 3 - 0.

Ayes: Flach, Watnick, Wright

**2. Agenda Items:**

**a. Pinedale Memorial Updates**

CEO Rios expressed that the District is still working with the Japanese American Citizens League on this matter. There are no updates at this time.

**b. Project Updates**

Amy Whitacre, Director of Operations, shared with the Board that phase 1 of the Heritage Center is almost complete. There are a few inspections which need to take place early next week to complete Phase 1. In regards to Phase 2 and 3 the District is still working with the architects and Mark Wilson to get the costs down and finalize permits to take to the city for approval.

The contract for the Electric Vehicle (EV) Charging Stations has been executed, the plans have been completed and they are being reviewed by the city. The total cost for 10 EV Stations will be \$1,900 (after deductions of grants) and the constructions will last approximately 4-5 business days. Director Watnick asked if the Board decided to charge for the use of the EV stations, and CEO Rios replied stating that District Staff is working that out internally and will give the Board some recommendations at a later time.

The HVAC remodel plans have been approved by the City of Clovis. The bid walk was completed this past Monday and there are about 6 contractors interested in bidding the project. The bids are due Monday, March 9 at 2PM and will be reviewed during the Board Workshop on March 11. The construction will last about 30 days.

The Board and community members took a quick tour of the completion of the mural and the

inside of the Community Heritage Center.

**c. Resolution- Name Change**

Ms. Whitacre shared with the Board the status of the name change in 2008 from Clovis Memorial District to Clovis Veterans Memorial District. Fresno County approved the Districts' request however forms were not submitted to the State Board of Equalization, Secretary of State Statement of Information, or State Controller. The District Staff asked for the Board to adopt the resolution from the Board of Supervisors from 2008 in order to legalize the name change and submit the proper paperwork.

Director Watnick motioned to approve and adopt resolution from 2008 to change the Districts' name from Clovis Memorial District to Clovis Veterans Memorial District, Director Flach seconded the motion. Motion carried 5 - 0.

Ayes: Flach, Frantzich, Rice, Watnick, Wright

**3. Administrative Reports**

**a. Military Ball Support- Thank you**

Richard Huber, 40th Combat Aviation Brigade (representing Col Dave Hall), expressed his gratitude toward the District and presented a certificate of appreciation to Chairman Wright for the Districts' constant support.

**b. Community Service Organization Facility Grant Update**

Lisa Benham presented on behalf of Fresno County Pink Heels which is an organization that partners with Clovis Fire/PD/CHP. They are a non profit that supports those in Fresno County that battles any type of life threatening disease and help with whatever they can (groceries, gas, airfare for treatment, etc). They make an effort to support those specifically in our county.

Larry Duba, President, and Virginia Cardinal, Operations Coordinator, from Central Valley Veterans Day Parade gave a presentation slideshow. They received a \$2,000 grant from the District. The slideshow showed pictures from their event. It took place 1 week before the parade and they raised \$9,950, with a loss of \$4,800 due to low attendance. They put the District's logo on the program, had a sponsorship banner in the room, and put a full page ad in their 100th anniversary booklet.

Nicole Turner from the American Heart Association gave a brief overview of the Go Red for Woman event with 320 guests. The event brought in \$126,000 and made \$18,000 more than last year. They focus on research, education, and campaigns for heart disease and stroke. They also focus on hand only CPR. The District welcome video was played, they included the District logo on their powerpoint and in their program.

**c. Patriots Dinner Review**

Patriots Dinner will be Wednesday April 29th, in the Liberty Ballroom. The task is to honor CUSD and Sierra High School students who have taken the initiative to enlist into the military after high school graduation. Ms. Whitacre discussed details of the dinner including performances, set-up, program, the guest list, budget, and catering quotes.

Ms. Whitacre listed different caterers and their quotes in order to seek guidance on a caterer for this event. Director Flach asked the District Staff about quotes for Pacini Catering. Ms. Whitacre responded by stating that the District Staff can look into that option. The Boards' preference was Classic Catering.

**d. CSDA Upcoming Trainings**

Ms. Whitacre listed the upcoming training's for the CSDA which include: the Special Leadership Academy, Legislative Days, and the Annual Conference. Director Rice asked what the Special Leadership Academy entailed and CEO Rios stated that it is an overview of different policies.

We discussed the different training's and received RSVP's from the Board Members.

**e. CEO Updates**

CEO Rios shared the events he will attend in the month of March. He mentioned the Kings County Hiring Fair in which the District will receive an award for "Veteran Employer of the Year". He also mentioned that on March 27th the VA is hosting Vietnam Recognition Day, although the official Vietnam Recognition Day is on March 29th.

Chairman Wright and Director Flach are available to participate in the VA event on March 27th to represent the District.

**f. Administrative/Operational Updates**

Ms. Whitacre reminded the Board that their form-700 is due April 1st and the marketing plan by quarter is in their board packet. The District has a booth for Big Hat Days, Clovis Fest, Wedding Festival, and Open House in July. Director Rice inquired about a "District Dinner Plate" that we could give away for Veterans Day and also to give away for special occasions.

Ms. Whitacre also presented the operational updates and how the District is taking precautions in regards to the coronavirus. The District has also ordered more hand sanitizers to put around the building and also informed the staff to stay home if they are sick.

**g. Calendar of Events**

Ms. Whitacre requested RSVP's for the Janet Young Elementary School Opening Ceremony, Kiwanis Torch of Excellence, and Patriots Dinner.

**4. Board Items:**

Director Rice would like to further discuss specific marketing programs, time constraints, and the budget during the Stakeholders meeting (03/11/20). He also expressed his concern in regards to the religious component on our mural and to assure the safety of our staff for coronavirus. Director Watnick asked for the agenda to be renumbered.

Chairman Wright asked if we could provide a workshop on how organizations could plan an event to ensure a greater success. CEO Rios responded that the District does give suggestions and guidance.

The Chairman also suggested a District van (wrapped) for long range trips, and to look into a small caterer kitchen in the north side of the Heritage Center. CEO Rios also suggested a portable trailer for catering purposes instead of investing in a built in kitchen.

5. **CLOSED SESSION:**

6. **Adjournment**

With no further business to discuss, Chairman Wright adjourned the meeting at 10:59 AM.

Reviewed by  
Lorenzo Rios  
CEO

Approved by  
August Flach  
Board Secretary