

CLOVIS VETERANS MEMORIAL DISTRICT
BOARD OF DIRECTORS
WORKSHOP MEETING MINUTES

A workshop meeting of the Clovis Veterans Memorial District Board of Directors was held on November 22, 2019 in Patriots A/B. Chairman Tom Wright called the meeting to order at 9:00 AM followed by the flag salute.

Present:

Chairman Wright

Director Watnick

Director Flach

Director Frantzich

Director Rice

1. Public Comments/Presentations on Non-Agenda Items

None.

2. Consent Agenda

Director Rice motioned to approve the consent agenda, Director Frantzich seconded the motion.
Motion carried 5 - 0.

Ayes: Flach, Frantzich, Rice, Watnick, Wright

a. Approval of Agenda

b. Approval of Minutes

c. Approval of Warrants

3. Agenda Items:

a. Policy Review

District staff reviewed current policies that are related to the Board and re-adopted new policies as necessary. Policy keeps the District staff focused and helps the Board remain on the same page to communicate efficiently. Making good policy is the responsibility of the Board. The Board will stay consistent with the Districts' beliefs, mission, and purpose and proposes policy and the staff will carry them out. The District staff reviewed various board policies and updated the purpose, definition, and intent to create symmetry among all policies.

The District staff adjusted the board actions from resignation or termination of all employment to only resignation/terminating the CEO. Verbiage was added to the Promotional Reimbursement Policy to ensure that the District is keeping the reimbursements up to government code. Promotional material might include: Rodeo, Rotary dues, etc.

The Board discussed the option of compensation for Board Members. CEO Rios stated that the Military and Veterans Code prohibits compensation for Board Members. According to the MVC, members should serve without compensation or reimbursements. However, The District is able to reimburse for miles to and from the District and/ or event locations. CEO Rios offered that the reimbursements for events and for mileage be kept separate. The Board agreed to approve the amendments made to the policy under District Governance and Duties regarding mileage reimbursement subject to change from staff or legal.

The policy manual verbiage was changed regarding the Garden of Honor wall. It includes in detail what a Gold Star Hero is, what the wall of honor is, and it states that anything on there was engraved prior to the policy was done in good faith. Moving forward the District will need proper documentation and the honoree must fulfill the requirements as stated in the policy.

The District staff proposed two policies to the Board. The purchasing policy reviewed the spending limits for District. The District staff will be receiving more amendments from legal council regarding the purchasing policy. The second policy is the complimentary ticket policy, which should be implemented to be compliant with the Fair Political Practices Commission. This policy states that District Board and staff are able to receive 2 complementary tickets from other organizations to be used with their spouse or immediate family for personal use. Any additional tickets are given to other veterans service organizations, community service organizations, military personnel, etc.

Director Frantzich motioned to approve the amendments made to the policy under District Governance and Duties regarding mileage reimbursement subject to change from staff or legal, Director Rice seconded the motion. Motion carried 5 - 0.

Ayes: Flach, Frantzich, Rice, Watnick, Wright

b. Veterans Day AAR

Ms. Whitacre reviewed the task, purpose, and end state of the Veterans Day and Students Awards Dinner. The Chairman mentioned that a docent for the Vietnam map to help navigate veterans would be very useful. Director Frantzich suggested that there are more reminders made over the microphone to let all patrons know what is going on in the facility. The board also reviewed the Children's Dinner and mentioned they received a lot of good feedback from the community. The staff discussed needing to coordinate, prior to the event, with all of the different participants in the Veterans Day activities to ensure that the day runs smoothly.

4. Board Items:

None

5. Adjournment

With no further business to discuss the Board adjourned at 12:05pm.

Reviewed by
Lorenzo Rios
CEO

Approved by
August Flach
Board Secretary