



Regular Board Meeting Agenda
9:00 AM

July 11, 2019

CVMD BUILDING

CALL TO ORDER
FLAG SALUTE
ROLL CALL
WELCOME GUESTS

808 4TH STREET
CLOVIS, CA
Freedom Room

1. Public Comments/Presentations on Non-Agenda Items

2. Consent Agenda

- a. Approval of Agenda**
- b. Approval of Warrants**
- c. Approval of Minutes**

3. Agenda Items:

- a. Community Heritage Center Update**

Discussion / Action

CEO Rios

District staff will review the bids for the Community Heritage Center and make a recommendation to the Board of Directors.

District staff will present the Board of Directors with the updated facade designs.

- b. Project Updates**

Discussion / Action

District Staff

District Staff will update the Board of Directors on the current Capital Improvements at the Rex Phebus Memorial Building.

4. Administrative Reports

- a. CEO Updates** CEO Rios
CEO will provide an update of community projects/outreach events that the CEO has participated in the last month.
- b. Administrative/Operational Updates** District Staff

Provide update to District Board regarding daily activities that are note worthy for the board's awareness.

c. Calendar of Events

District Staff

District Staff will provide overview of upcoming key dates for the district and seek input from board members on their intentions to attend certain events by having them fill out the RSVP list.

5. Board Items:

6. CLOSED SESSION:

7. Adjournment

Note:

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. Posting locations are: 1) CVMD Website; and 2) Front doors of 808 4th Street, Clovis, CA (24 hour access available on CVMD website and on front doors).

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

The board meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modification in order to participate in the meeting shall make a request no later than (5) working days before the meeting to the Board by contacting the Clovis Veterans Memorial District's main office at (559) 299-0471 or sending a written request Clovis Veterans Memorial District, 808 4th Street. Clovis, CA 93612.

CLOVIS VETERANS MEMORIAL DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES

A special meeting of the Clovis Veterans Memorial District Board of Directors was held on June 6, 2019 in Veterans Room A/B. Chairman Tom Wright called the meeting to order at 1:00 PM followed by the flag salute.

Present:

Chairman Wright

Director Watnick

Director Flach

Director Rice

Director Frantzich- arrived at 1:11pm.

1. Public Comments/ Presentations on Non-Agenda Items

None

2. Consent Agenda

Director Rice motioned motion to approve the consent agenda as presented, Director Flach seconded the motion. Motion carried 4 - 0.

Ayes: Flach, Rice, Watnick, Wright

a. Approval of Agenda

3. Agenda Items:

a. Community Heritage Center Design Review

Mike Fennasi, Darden Architects, introduced the hoe down as a review of the design of the face of the Community Heritage Center. The question was how to reinforce the fabric of downtown and enhance the facility.

Design concept 1 creates indoor/outdoor relationships. The feedback from last meeting was to integrate the new logo and have the spirit of Clovis.

Design concept 2 looked at adjusting the facade of the facility to create different levels. A mural was added to the front of the facility to show the connections of Clovis and the different Military conflicts.

Mr. Fennasi then took questions and comments from the public. Les Theissen asked if solar panels will be added to the building, CEO Rios stated that we plan to add more solar to the parking lot.

Brian Heryford stated that he liked the concept, and asked the Board if they had thought about selling bricks to memorialize Veterans. The Board stated that they would like to look into this. Dwight Kroll, City of Clovis, stated that it is possible to add them to the trail as long as they are ADA compliant.

Betsy Pavich stated that the monochromatic look is wonderful and that the mural captured the community.

Design concept 3 brings in wood scheme and warmer colors to the facility, in the same basic design.

The community's feedback was that they preferred concept #2 to concept #3. Chairman Wright stated that he would like to see imagery on the mural that shows the growth of the community and connecting to people coming home.

Director Frantzich motioned motion to have District Staff work with Darden Architects and the City of Clovis to move forward with Option 2 with revisions based on feedback, Director Flach seconded the motion. Motion carried 4 - 1.

Ayes: Flach, Frantzich, Watnick, Wright

Nays: Rice

Dwight Kroll, City of Clovis, then presented the Board of Directors two options for moving the trail and District sign board. The Board and the public discussed the options. The Board asked the City to relook the options and propose an Option #3.

Director Frantzich motioned motion to have District Staff and City Staff relook the trail options and come up with a solution that combines Option 1 and Option 2, Director Watnick seconded the motion. Motion carried 4 - 1.

Ayes: Flach, Frantzich, Watnick, Wright

Nays: Rice

4. Adjournment

With no further business to discuss Chairman Wright adjourned the meeting at 2:25pm.

Reviewed by
Lorenzo Rios
CEO

Approved by
August Flach
Board Secretary

CLOVIS VETERANS MEMORIAL DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES

A special meeting of the Clovis Veterans Memorial District Board of Directors was held on June 6, 2019 in Veterans Room A/B. Chairman Tom Wright called the meeting to order at 1:00 PM followed by the flag salute.

Present:

Chairman Wright

Director Watnick

Director Flach

Director Rice

Director Frantzich- arrived at 1:11pm.

1. Public Comments/ Presentations on Non-Agenda Items

None

2. Consent Agenda

Director Rice motioned motion to approve the consent agenda as presented, Director Flach seconded the motion. Motion carried 4 - 0.

Ayes: Flach, Rice, Watnick, Wright

a. Approval of Agenda

3. Agenda Items:

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Mike Fennasi, Darden Architects, introduced the hoe down as a review of the design of the face of the Community Heritage Center. The question was how to reinforce the fabric of downtown and enhance the facility.

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Ayes: Flach, Frantzich, Watnick, Wright

Nays: Rice

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Ayes: Flach, Frantzich, Watnick, Wright

Nays: Rice

4. Adjournment

With no further business to discuss Chairman Wright adjourned the meeting at 2:25pm.

Reviewed by
Lorenzo Rios
CEO

Approved by
Don Watnick
Board Secretary

CLOVIS VETERANS MEMORIAL DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES

A special meeting of the Clovis Veterans Memorial District Board of Directors was held on June 19, 2019 in Veterans Room A/B. Chairman Tom Wright called the meeting to order at 10:00 AM followed by the flag salute.

Members Present:
Chairman Wright
Director Watnick
Director Flach
Director Frantzich
Director Rice

1. Public Comments/Presentations on Non-Agenda Items

None

2. Consent Agenda

Director Rice motioned to approve the consent agenda as presented, Director Flach seconded the motion. Motion carried 5 - 0.

Ayes: Flach, Frantzich, Rice, Watnick, Wright

a. Approval of Agenda

b. Approval of Warrants

3. Agenda Items:

a. Trail Crossing Update

The City of Clovis prepared an updated option for the trail placement. CEO Rios presented the options to the Board. Option 1 will take up 636 sq ft, option 1.5 or "3" will take up 275 sq ft, and option 2 will take 45 sq ft. The Board discussed the different options.

Director Rice motioned to approve option 2 as presented, Director Flach seconded the motion. Motion carried 3 - 2.

Ayes: Flach, Rice, Watnick

Nays: Frantzich, Wright

b. CSO Grant Approval FY20/FY21

The staff presented the proposed options for the Community Service Grant. The staff proposed that for FY20 we stay with current practice but the grant recipients would be required to provide a report and present to the Board. For FY21, the staff proposed introducing a tiered grant system which would include 5 grants at \$1000, 5 grants at \$1500, 5 grants at \$2000, with a total value of \$22,500. To apply for the grant, the District would require a statement of need, recent financial statement, and fundraising purpose information to determine which tier the organization would fall under. A written report would be due within 30 days after the event and would include total attendance, profit, use of funds, and proof of collateral with District logo.

An oral report would be given at the District Board meeting following the date of event. The staff recommended the approval of the grant for FY20 with current format with addition of reporting requirements; FY21 will begin the tiered structure. The Board discussed the Community Service Grant options.

Director Rice motioned to adopt staff recommendations for the Community Service Grant, Director Frantzich seconded the motion. Motion carried 5 - 0.

Ayes: Flach, Frantzich, Rice, Watnick, Wright

c. FY 20 Budget Review & Adoption

CEO Rios discussed and presented the FY19 budget breakdown. He discussed the development of the FY19 budget and goals. CEO Rios discussed the anticipated expenses for the Community Heritage Center and The Flume House. Director Rice asked about the hours of operation for the Community Heritage Center and if we are working to acquire docents. CEO Rios discussed the hours and stated that the District is working with Clovis Adult School to acquire docents who are going through the "Clovis 101" curriculum. Ms. Whitacre discussed the 808 Capital Improvements budgeted at \$1,305,000. She discussed the status of each project. She discussed the budget versus actual for FY19. There was an increase in teeters and room rental income. Administrative costs were over budget due to legal fees. At the end of FY19, the District will have a net positive position of \$200,217.87. For FY20, Ms. Whitacre discussed the bank account balances. At the start of FY20, the District will have a total of \$3,015,248.89 in accessible funds, or \$1,431,531.82 without the sub account that is allocated for the 299 buyout. Ms. Whitacre discussed the proposed FY20 budget of \$3,697,500. She provided a comparison of FY19 to FY20 budgets.

Chairman Wright expressed concern over the City of Clovis leadership and the direction it is headed. He expressed concerns over the Senior Center and City relationship. CEO Rios encouraged the Board to have conversations with their elected official counterparts. CEO Rios said the District never stated we weren't going to continue to pay the \$40,000 to the Senior Center. CEO Rios had conversations with the City manager regarding the donation and reassured him that the Board never stated it would stop paying the \$40,000 donation.

Ms. Whitacre discussed the 808 capital improvement projects for FY20, budgeted at \$1,005,266.54. Staff recommended that \$1.2 million from the Flume House Renovation be moved to the CHC Renovation Project. The Board inquired about when the Flume House will be opened. CEO Rios stated that September 2020 is a realistic date. Chairman Wright expressed appreciation regarding the budget presentation and materials given to the Board.

Director Frantzich motioned to adopt the FY20 budget as presented with recommendation to move \$1.2 million from The Flume House project to the CHC Renovation., Director Rice seconded the motion. Motion carried 5 - 0.

Ayes: Flach, Frantzich, Rice, Watnick, Wright

4. Administrative Reports

a. Calendar of Events

Ms. Whitacre discussed the calendar of events given to the Board, including the upcoming

Freedom Fest community event of which the District is a sponsor. CEO Rios discussed the Flag Day event held on June 14th and the support provided by the District. CEO Rios stated he and Ms. Whitacre will attend the CSDA GM Summit Conference on June 23-25. CEO Rios will also attend the Marine Corps Graduation in San Diego on June 27-28. CEO Rios also discussed the Central Valley Local Chapter of the California Special Districts Association. The Board discussed the Flag Day event and how it should be better advertised to increase attendance.

5. Board Items:

Dr. Rice discussed ways to engage the community and capture the attention of people. Director Flach commented on the thank you letter that is sent to all clients who utilize the facility. He also visited former board member Gordon Pickett and provided an update to the Board on his condition. Director Flach discussed the Veterans Memorial Golf Tournament proceeds, totaling \$25,000 to benefit the Central CA VA. Each Veterans organization involved will get \$3,000. Director Frantzich discussed the VFW Pancake Breakfast and said she wants the District to purchase the supplies and food needed. CEO Rios expressed concern over providing supplies for one group without providing supplies for all Veterans groups. Director Watnick discussed the "Leadership Clovis" course and said he spoke with Supervisor Nathan Magsig who is fully supportive of the program. CEO Rios spoke with Greg Newman and he was fully supportive of the program as well.

6. Adjournment

With no further business to discuss, Chairman Wright adjourned the meeting at 12:28pm.

Reviewed by
Lorenzo Rios
CEO

Approved by
August Flach
Board Secretary